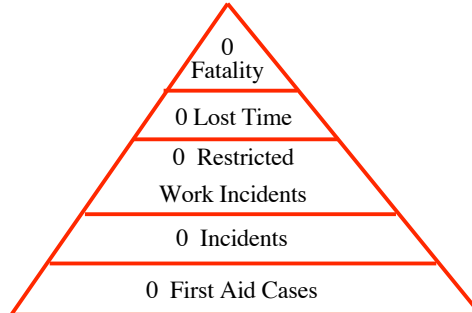


LaRC SAFETY HIGHLIGHTS

October 14, 2003

FY 2003 - Civil Servants



() = Number of new occurrences

OSHA Recordable Cases = Fatalities, Lost Time, Incidents, and Restricted Work Incidents.
Incidents = Cases in which more than first aid treatment is required, but less than 8 hours of time is lost.
Restricted Work Incidents = Cases requiring first aid treatment, resulting in light duty restrictions.

Injury/Mishap Information

- The Center has been **11** days **without** a Civil Servant or Contractor **Lost Time Injury. (Record 433 days)**
- No first aid cases involving civil servants were reported.

Hazard Awareness - A hazard is a condition or changing set of circumstances that presents a potential for injury, illness, or property damage. An accident is an unfortunate event, often the result of carelessness or ignorance. For an unfortunate event to take place, there has to be potential! Complacency and taking things for granted are causes of a tremendous number of injuries each year. Recognizing hazards and doing something about them is everyone's responsibility! So as you begin work, ask yourself the following questions:



- Do I have the right tools/equipment for the job?
- Have I inspected my tools/equipment to ensure they are in good condition?
- Is the work laid out to provide safe completion of the job?
- Are the materials I am using safe?
- Do I need additional personal protective equipment?
- Is there a safer way to accomplish the task?
- Are all necessary equipment guards in place?
- Are written procedures being followed?



Executive Safety Board - The next meeting of the Executive Safety Board is scheduled for Monday, October 20, 2003, 1:00 p.m., in Building 1219, Room 225.